



ADMISSION APPLICATION CHECKLIST (Associate, Bachelor & Certificate Programs)

DATE: _____ NAME OF APPLICANT: _____
Last First Middle

BASIC REQUIREMENTS FOR ALL STUDENTS:

- Application Form(all blanks must be completely answered by student)
- Application Fee(\$100, Non-Refundable)
- Evidence of Educational Attainment:
 - Copy of High School Diploma, or
 - Official Transcript from college/university attended. Official transcript must be sealed, original, or authenticated digital copy. No photocopies allowed.
 - Foreign Transcript Evaluation from a NACES-approved agency(if college/university degree or credits are earned from schools outside the U.S.A. or from countries where English is not the primary language)(\$100 General/\$200 Course-by-Course, Non-Refundable)
- English Proficiency Requirement:
 - Copy of TOEFL or equivalent with passing test scores, or
 - Applicant is applying towards a degree program and will take and must pass the CALUMS English proficiency Test or equivalent English test approved by CALUMS; TEST DATE: _____ or
 - Exempt, applicant completed high school education or at least 1 year of higher education in the U.S.A. or from other countries where English is the primary language.

ADDITIONAL REQUIREMENTS FOR LOCAL STUDENTS:

- Copy of U.S. Passport, or Green Card; or
- Provide Social Security Number and Copy of Driver's License

ADDITIONAL REQUIREMENTS FOR INTERNATIONAL STUDENTS:

- Completed SEVIS I-20 Request Form
- Financial Support
 - Official Certificate of Deposit/Bank Statement of Applicant, or
 - Affidavit of Financial Support and Official Certificate of Deposit/Bank Statement of Applicant's Sponsors
- Identification
 - Copy of Passport with Visa Details and I-94(Applicant)
 - Copy of Passport with Visa Details and I-94(Dependent/s), if applicable
 - Proof of relationship required for dependent/s
- Mailing Fee:
 - \$70 Non-Refundable
 - No Charge if I-20 picked-up by the student
- For Transfer-In International Students Only - SEVIS Transfer Eligibility Form(DSO must complete and return this form before issuing the acceptance letter)